



QBS Facilitator Council Achievements Report 2016-17

The Qualifications Based Selection (QBS) Facilitator Council has been in existence since 1999. We are a non-profit coalition of organizations partnering in our efforts to educate governmental entities on the value of qualification based selection practices. To contact us for information or assistance on QBS please call the QBS office at 208-321-1736 or email us at tottens@clearwire.net. Our website is www.idahoqbs.com.

Partners:

Nine partners have committed their time, energy and/or funding for the eighteen-year period that began in the 1999 year. The partners include:

- American Council of Engineering Companies of Idaho (ACEC)
- American Institute of Architect, Idaho (AIA)
- Idaho Society of Professional Land Surveyors
- Idaho Society of Professional Engineers (ISPE)
- Structural Engineers Association of Idaho (SEAI)
- American Public Works Association/Association of Idaho Cities Public Works Association
- Idaho Montana Chapter of American Society of Landscape Architects (ASLA)
- Local Highway Technical Assistance Council (LHTAC)
- Construction Managers

Technical Assistance

Since June of 1999, our founding year, we have had 610 total requests for information or assistance for an average of 34 requests a year we have fielded. In 2016-17, we fielded 30 requests for assistance (compared to 32 in the same period last year). Of these:

- 10 of these were suspected violations of the law – 4 of these agencies responded to our offer of assistance and changed their RFQ to comply with the law or made a commitment to follow the law in the future. Three were too far into the process but indicated they would not violate the law in future RFQ's. Three were deemed not to be a violation.
- 20 requests were from agencies asking us to help them comply before the RFQ was written or for interpretations. One of these resulted in long term assistance from a Corp of Volunteers member to assist with the procurement process and another resulted in the review of their RFQ prior to being sent

Of the requests the common topics this year were:

- Hiring roster requirements
- Fees under \$25,000
- When QBS is applied/definition of the practices
- Phased or associated projects
- Sub-contracting issues
- Emergency Services

Of these requests (details are available upon request):

- 21 concerned engineering services (68%)

- 3 concerned architectural services (10%)
- 2 concerned land surveying services (7%)
- 0 concerned landscape architectural services
- 0 concerned construction management
- 4 were general requests involving all disciplines (15%)

Services:

- We provided hands on services to 2 entities (participated in interview process, review of RFQ, selection and ranking of finalists)
- We provided training
- We provided QBS education to all those who contacted us
- Developed a Policy Manual and posted on the website for common interpretations of the law

Funding:

Currently we are funded by the following resources per year:

- ACEC - \$3500 (36%)
- AIA - \$3000 (31%)
- ISPLS - \$1000 (10%)
- ISPE - \$450 (5%)
- IMASLA - \$100 (1%)
- SEAI - \$200 (2%)
- WAQTC (ITD) - \$1500 (15%)

The QBS office can be contacted at P. O. Box 8224, Boise, ID 83707. Phone - (208)-321-1736,
E-mail - tottens@amsidaho.com and fax - (208)-321-4819. All enquires are welcome.